

**MINUTES FROM
A MEETING OF THE HINES COMMON COUNCIL
January 11, 2022**

Present:

Mayor:

Nikki Morgan

Council:

Councilors Robert Beers, Marsallai Quick, Misty Shepherd, Amity York and Dean Brizendine were present.

City Staff:

Kirby Letham City Administrator, Jerry Lewellen Public Works, Ryan DeLange Police Chief and Bob Spence Fire Chief

Public Audience:

Deanna Thrall, Mike Springer, Eldon Hart, Larry Griggs, Kenneth Hill, Ross Gruenwald, Brád Erbe and Sharon Voegtly

***Mayor Nikki Morgan called the meeting to order at 6:30 pm and led the flag salute.**

Approval of January 11, 2022 Agenda

Councilor Beers made a motion to approve the January 11, 2022 agenda as presented. Councilor Shepherd seconded the motion. All ayes, motion carried.

Approval of Minutes from December 14, 2021

Councilor York made a motion to approve the December 14, 2021 minutes. Councilor Beers seconded the motion. All ayes, motion carried.

Accounts Payable for January 11, 2022

Councilor Beers made a motion to approve the Accounts Payable for January 11, 2022 in the amount of \$302,566.63. Councilor Quick seconded the motion. All ayes, motion carried.

Department Head Reports

Police Chief, Ryan DeLange – There have been 161 calls. A lot of burglary and theft calls. An increase in these calls at commercial businesses. About ½ of the businesses targeted have security cameras. He advises businesses that if they don't have cameras, to have some installed. It could help the police apprehend these people. They have a good idea who is involved, but it's difficult to catch them. They have a team that has been formed to try to catch these people. Major Crimes was called out. Arson case, with attempted homicide. Still under investigation, so he can't share details. Officer Mitchell took the case. OSP said that he did very good. Officers are having to come in on their days off to catch up on their reports. They have requested a quote for a new Ford Interceptor. He received an email from the State regarding HB 2932, which is mandatory reporting for use of force, and is already in effect. Burns PD has had some big changes, which will affect Hines Police Department.

Fire Chief, Bob Spence – 5 calls since the last meeting. A couple fires in Burns. One Christmas Eve and one Christmas day. A couple motor vehicle accidents. There is an area on West Ridge that some the residents are concerned whether a fire truck can fit down the easement on the backside of their property. He and Administrator Letham will go out tomorrow and measure the width of the easement.

Jerry Lewellen Public Works Superintendent – Pumping about 200K gallons/day of water. The lagoons are handling about 150K gallons/day. He got a quote on the pressure transducer that he spoke about at the last meeting. The quote is \$1,900. The clutch and cutting edge on the snowplow have been fixed. There was a plugged sewer on Woodland. It has been fixed. The backhoe is back up and running.

City Administrator Kirby Letham –

- Small Cities Meeting in Vale, January 20, 2022
- Park Plan
 - Grant Process – Oregon Park and Recreation Department has announced the opening of the 2022 Local Government Grant Program grant cycle. He is going to find out if we could submit for a planning grant at the same time as a construction grant.
 - High Desert Park and Rec – Participating in conversations about park insurance.
- Police Situation – Our officers are responding to an increase in calls. This increase has been noticed over the past couple of years. Burns has had a change in its force. Currently, they have one full time officer and two officers in training. We are trying to help pick up the slack. He has been in discussion with the Burns City Manager about our officers doing what they can while Burns works towards getting what they need in place to take care of their city.
- Nuisance Reports – According to City ordinance, the Council is made aware of a potential nuisance, the Council then decides if it is truly a nuisance. From that time, the resident has 10 days to mitigate the nuisance. If they do not, they are charged \$250/day until it is cleaned up. He presented four addresses with photos to the Council. He will come back at the next meeting to see if the Council views these as nuisances, and if so, will start the process of tagging the addresses.
- Water Conservation Management Plan is due this year – Usually these plans are due to the State every 10 years. He has reached out to the previous company who advised that they would try to find a digital copy. He is working with Anderson Perry to complete this requirement.
- Park Bathroom – He has the designs and should be ready to release for bid by mid-February.
- Planning Commission Meeting for Littleton Duplexes – Thursday, January 13, 2022. The developer wants to build four duplexes. They are requesting a variance due to lot size. Otherwise, it would be an outright permit. There is concern from the community in that area.

Public Comment Non-Agenda Items (Speaking time limits may apply)

Deanna Thrall, Director of Harney County Chamber of Commerce – The Chamber has partnered with Travel Oregon and the Eastern Oregon Visitors Center. They are planning a survey to find out the strengths and weaknesses within the County. With this information they hope to increase tourism within Harney County and they hope to start applying for grants to promote tourism. Today launched monthly luncheons with the Chamber. Next month they plan on a State of the County to let people know what is happening within the County. January 29th will be the Chamber Awards dinner. New Chamber Board members will be sworn in at the dinner.

Sharon Voegtly – Lives across the street from one of the homes that Administrator Letham tagged as a potential nuisance.

Special Business

South Saginaw Street Vacation – Mike Springer, Benchmark Land Surveying, LLC

In the process of surveying property for a lot partition, Mr. Springer found a misalignment in the street right of way lines on S. Saginaw. The misalignment occurs where the plat of Tract 4 of Stafford, Derbes & Roy is overlapped by the plat of Jones Addition. Administrator Letham said that if the Council agrees to the motion to vacate, that he will draft an ordinance to be presented and voted upon at the next Council meeting. Councilor Quick asked Superintendent Lewellen if he would look to make sure the City has no utilities running through the area.

Old Business

Review of Deer Cull Program – Administrator Letham reminded the Council that there was an advisory vote on the November 2021 ballot for Burns and Hines. The result of the vote in Hines was 249 in favor of the program, 232 against, and 40 non-votes (meaning 40 ballots were returned with no vote on that line). He suggested we approach ODFW for an active population of deer in the city, either on a yearly or every other year basis. The Council would then set a limit number, and if the herd exceeds the number, the City could choose then to enact the program.

Resolution 2312: Unanticipated Funds – Resolution No. 2312 is a resolution of the City of Hines Oregon, accepting certain identified unanticipated revenues, in the form of cash on hand carried over from the previous fiscal year to be added to the general fund, and authorizing its expenditure. Administrator Letham advised that he changed some of the numbers from the first reading. This resolution allocates monies from Cash on Hand to five (5) different accounts to authorize its expenditure. *Councilor Beers made a motion to approve Resolution 2312 as read. Councilor York seconded the motion. All ayes, the motion carried.*

Resolution 2313: Unanticipated Funds (ARPA) – Resolution No. 2313 is a resolution of the City of Hines Oregon, accepting certain identified unanticipated revenues. The City received \$16,583.77 more than expected in ARPA funds. This resolution reallocates these funds toward the Pumps/Lift Station and Facility Master Plan. *Councilor Quick made a motion to approve Resolution 2313 as read. Councilor Beers seconded the motion. All ayes, motion carried.*

Resolution 2314: Unanticipated Funds (Biz Oregon TA Grant) – Resolution No. 2314 is a resolution of the City of Hines, Oregon, accepting certain identified unanticipated revenues. The City applied for a technical assistance grant from Biz Oregon to create a wastewater facilities plan. We received \$20,000.00 in grant funds and \$20,000.00 from the ARPA funds to put towards the \$65,000.00 for the Facility Master Plan. *Councilor Beers made a motion to approve Resolution 2314 as read. Councilor Brizendine seconded the motion. All ayes, the motion carried.*

New Business

Discussion: Tri-Cities Agreement – Work session type discussion based on presentation at the last Council meeting by Burns City Manager, Dan Brown. Councilor Beers brought up the ability to share things between all the cities. He acknowledged that Hines already does that with Burns, but how would that work with John Day and Lakeview? Administrator Letham explained that it could be more of intangible things, i.e., working together to apply and receive grants. If one community already has plans and drawings in place for building homes, the plans and drawings could be shared with the other communities. Councilor Beers asked how would the money be divided up? He said that most times it would be split by population and if that is the case, between Burns and Hines, Burns would receive 2/3 of the funding and

Hines would receive 1/3. Discussion ensued as to how the four communities could share ideas. Administrator Letham gave an example: The Comprehensive Plan for Hines is about 40 years old. To hire a consultant to update the plan could be very expensive. However, if all four communities decided to update their comprehensive plans at the same time, a consultant could write one plan with four addendums that address the individual cities. Administrator Letham acknowledged the question brought up by the Council and said that it might answer a lot of questions to review the Tri-Cities Agreement.

Public Comment Period (Speaking time limits may apply):

Eldon Hart – He read in the paper about Urban Renewal Agency (URA). Administrator Letham explained that an URA can be established when a community has a blighted area they want to fix. Setting up such an agency allows them access to some of the taxes within the city and funnels that money into fixing up the blighted area, and then gets paid back to the tax districts.

Sharon Voegtly – Asked if you take money away from the taxing districts, doesn't that cause an increase in taxes? Administrator Letham explained that he is not an expert on urban renewal agencies, but he believes that it is up to the city that established such an agency to figure out how they will pay back the funding. The hope is that if you clean up the blight, new tax dollars based on the new/repared buildings will go back to the tax base.

Brad Erbe – Asked Chief DeLange is it possible to start Neighborhood Watch. Chief DeLange said that he and Administrator Letham have been discussing this topic. They are researching the liability issues.

Mario Petrelli – Neighborhood Watch has been a program for years.

Mayor and Council Comments

Councilor Brizendine – Chief DeLange, we want you to know we back you 100%.

Councilor Shepherd – Thanks to Chief DeLange and his department.

Councilor Quick – Thanks to all the department heads.

Councilor Beers – He knows the City is coming up to another budget year. What is the chance of hiring another police officer?

Councilor York – Thanks department heads. Thanks Public Works for the snow removal.

Mayor Morgan – None

Next Council Meeting is scheduled for January 25, 2022, at 6:30pm.

Adjournment:

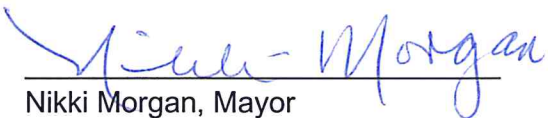
There being no further business, Councilor Beers made a motion to adjourn the meeting. Councilor York seconded the motion. All ayes, the motion carried. Meeting adjourned at 7:59pm.

Respectfully Submitted:

Kirby Letham

City Administrator

ACCEPTED AND APPROVED BY THE CITY COUNCIL ON February 8, 2022.


Nikki Morgan, Mayor